

Departmental Risk Management Work Plan 2007/08

1. Produce a departmental service plan risk assessment and action plan for 2007/08. This should identify operational risks for the department and should include:
 - An assessment of risk likelihood and impact.
 - Mitigating controls.
 - Allocation of responsibility for the mitigating controls.
2. Update the departmental inherent risk assessment and action plan for 2007/08.
3. Provide updates for risks included in the Corporate Risk Register in August and January.
4. Produce and maintain risk assessments for risks included in the Corporate Risk Register.
5. Ensure that reports to support strategic policy decisions and initiation documents for all major projects include a risk assessment with a sustainability impact appraisal.
6. Consider risks in relation to significant partnerships and obtain assurance about the management of those risks. Risk assessment of key partnerships to be completed by November. Guidance to be issued.
7. Provide risk management training for all appropriate staff.
8. Consider the opportunity side of risk management in the successful delivery of major innovative and challenging projects.
9. Review and update departmental service plan and inherent risk registers on a quarterly basis and report progress to DMT.
10. Post departmental risk registers onto the CIS by the end of August 2007.
11. Review internal audit reports to ensure that any major ongoing risks are fed into the departmental risk register where necessary.